

WROXETER & UPPINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting on the 13th July 2020 at 7:30pm

Due to the COVID-19 meeting restrictions, this meeting was held remotely via Zoom

Present: Councillors Mr B Nelson (Chairman), Mrs V Amos, Mrs J Davies, Mr P Davies, Mr M Millington, Mr K Rowlands and Mr I Sherwood
In attendance: Councillor C Wild (Shropshire Council), Mrs S Morris (Clerk)

Prior to the meeting, the Chairman paid tribute to David Millington following his recent death, remembering his contributions to the community and Parish Council and expressing condolences to his family.

1. PUBLIC SESSION

There were no members of the public present.

2. TO RECEIVE APOLOGIES FOR ABSENCE

None, all members present.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS

None.

4. MINUTES

It was **RESOLVED** to approve the minutes of the meeting held on 11th May 2020. The Chairman would sign the minutes at the next available opportunity.

5. MATTERS ARISING FROM THOSE MINUTES

The matters arising from the previous meeting, not discussed elsewhere on the agenda, were discussed:-

a) Playground repairs

The required repairs had been made to ensure that the playground was safe to reopen for use.

b) Smart Water signage

The remaining signs had been erected and checked by the We Don't Buy Crime team. A small number of kits were still held and it was hoped that these could be distributed to residents in due course.

c) B4380 repairs

Surface dressing had been applied to much of the road. It was noted that the dressing had not been applied to the length in worst condition, as this section would require more thorough repair. Cllr Wild confirmed that the drainage work had been completed and that the remaining repairs would be made by the end of August.

d) Inaccessible rights of way

Cllr P Davies had reported ongoing issues with rights of way on Raby Estate land being inaccessible. The Clerk had liaised with the Raby Estate Manager who had confirmed that the issues had now been resolved and committed to keeping open the rights of way on Estate land.

e) Repairs to Back Lane/access road to the rear of Brookside

A further written complaint had been received from a resident, including photographs of the worsening condition of the road. The Clerk had contacted the Severnside Housing

Neighbourhood Officer who had confirmed that the repair was on the work programme. Confirmation of the proposed date for repairs was awaited.

6. REPORT FROM SHROPSHIRE COUNCILLOR

Playground. Cllr Wild reported that she had received a query from a resident regarding the playground at Uppington. Cllr P Davies confirmed that a sign had been put up to advise that the park was now open again.

Local Plan. Cllr Wild had sent a briefing note to the Clerk re. the Local Plan review which would be presented to the Cabinet on 20th July 2020. She highlighted that the Raby Estate was submitting an Estate Plan and suggested that the Parish Council may wish to invite the Estate Manager to a future meeting to discuss the plan and any potential impact on the Parish.

HGV traffic on B4380. Cllrs Amos and Sherwood reported that there had been a number of large, loaded HGVs travelling along the B4380, presumed to be from the power station site. Cllr Wild explained that she had received a number of similar reports around 6 weeks previously and, following discussions with planning officers and Harworth, a diversion had been put in place to ensure that such traffic used the bypass. Cllrs Amos and Sherwood noted that there had been some vehicles more recently. It was agreed that Councillors would continue to monitor the situation and log the haulier names and the times of journeys.

Cllr Wild left the meeting at 7:54pm.

7. WEBSITE ACCESSIBILITY

The NALC guidance on website accessibility was noted. The Parish Council noted the requirement to ensure that the website was made accessible. It was agreed that an Accessibility Audit would be carried out over the summer, with a draft Accessibility Statement and Action Plan to be presented to the September meeting.

8. PLANNING MATTERS

(a) Planning notifications - none

(b) Planning applications for comments

Ref: 20/02124/CPL Erection of porch, Little Hill Farm

It was noted that this application appeared to have been removed since the consultation was received and circulated; the Clerk would confirm this following the meeting. The Parish Council raised no objections to the application, should it still be in place.

9. FINANCIAL MATTERS

a) **To approve Q1 budget report and bank reconciliation**

The Q1 budget report and bank reconciliation was received and approved. It was agreed that those Councillors with online banking access would check the recent statement against the bank reconciliation.

b) **To approve payment made between meetings:**

Payment	Payee	Description	£ Amount
P6-20/21	Came & Company	Insurance	£290.64
P7-20/21	SALC	Affiliation fees	£189.55
P8-20/21	S Morris	Salary - June	£198.40

c) **To approve invoices for payment by online banking:**

Payment	Payee	Description	£ Amount
P9-20/21	HMRC	PAYE Q1	£0.60
P10-20/21	S Morris	Expenses June / July	£60.26
P11-20/21	S Morris	Salary July	£198.20
P12-20/21	ICO	Registration fee	£35.00
P13-20/21	Uppington Church	Churchyard maintenance contribution (s137)	£100.00
P14-20/21	Under the Wrekin	Contribution (s137)	£50.00
P15-20/21	Chris Lloyd	Playground repairs	£220.00

d) To note receipts:

Reference	Source	Description	£ Amount
R4-20/21	HMRC	VAT refund 2019/20	£201.34
R5-20/21	HMRC	VAT refund 2017/18	£51.75
R6-20/21	Arthur J Gallagher	Unknown	£72.64

The Clerk would follow up the unknown payment into the account with the bank.

10. CORRESPONDENCE

SALC Area Committee. The invitation to attend the SALC Area Committee meeting via Zoom had been circulated to Councillors.

11. PARISH MATTERS

Parking on Wrekin Course. Parking restrictions and a one-way system around the Wrekin had pushed problem parking out to the Wrekin Course. The Clerk would report this to Telford & Wrekin Council.

12. FUTURE MEETINGS

The NALC guidance recommending continuing with online meetings was noted. The guidance further suggested the potential to use hybrid meetings as restrictions on gatherings eased, however, the Parish Council concluded that without the correct technology in place, this would be difficult to manage. It was resolved to continue with fully online meetings via Zoom until the regulations allowed for full public meetings to be held.

The date of the next meeting was confirmed as 7th September 2020, 7:30pm

The meeting was declared closed at 8:06pm.

Signed (Chairman):..... Date:.....