

Q4 BANK RECONCILIATION AND BUDGET REPORT 2020/21

RECEIPTS	Actual 2019/20	Budget 2020/21	Actual Q4 2020/21	Variance	Variance explanation
Precept	£ 4,165.00	£ 4,600.00	£ 4,600.00	100%	
Environmental Maintenance Grant	£ -	£ 180.00	£ 180.00		
Neighbourhood Fund	£ 392.04	£ -	£ -		
VAT	£ -	£ -	£ 253.09		
Clerk's Training Agreement	£ 32.50	£ -	£ 18.75		
Other	£ 119.72	£ -	£ 109.24		
TOTAL RECEIPTS	£ 4,709.26	£ 4,780.00	£ 5,161.08	107.97%	

PAYMENTS	Actual 2019/20	Budget 2020/21	Actual Q4 2020/21	Variance	Variance explanation
Administrative & Establishment Costs:					
Clerk's Salary	£ 2,367.48	£ 2,480.00	£ 2,476.95	100%	
Mileage	£ 71.10	£ 80.00	£ -	0%	
Expenses, misc. admin	£ 21.88	£ 80.00	£ 227.74	285%	allowance (previously in salary) and Zoom subscripion to facilitate remote meetings
Subscriptions	£ 201.90	£ 210.00	£ 224.55	107%	
Training	£ 75.00	£ 200.00	£ 37.50	19%	
Insurance	£ 285.60	£ 300.00	£ 290.64	97%	
Audit	£ 99.00	£ 115.00	£ 125.00	109%	
Room hire/heating	£ 30.00	£ 40.00	£ -	0%	
Play area inspection fee	£ 96.00	£ 100.00	£ 80.00	80%	
New computer equipment	£ -	£ -	£ -		
Elections	£ 100.00	£ -	£ -		
Asset repairs	£ 504.67	£ 550.00	£ 380.00	0%	
Churchyard maintenance (S137)	£ 100.00	£ 100.00	£ 100.00	0%	
Under the Wrekin	£ -	£ 50.00	£ 50.00	0%	
Mowing of crossroad verges	£ 180.00	£ 180.00	£ 270.00	0%	
VAT	£ 21.17	£ -	£ 34.57		
Sub Total Admin & Establishment	£ 4,153.80	£ 3,605.00	£ 4,296.95	119%	

FUNDS TO ADD TO RESERVES	Actual 2019/20	Budget 2020/21	Actual Q4 2020/21	Variance	Variance explanation
Elections	£ -	£ 100.00	£ 100.00		
General reserve	£ 675.00	£ 100.00	£ 100.00		
TOTAL FUNDS TO ADD TO RESERVES	£ 675.00	£ 200.00	£ 200.00	100%	

RESERVES	Actual balance 31.3.20	Contributions 2020/21	Expenditure 2020/21	Reserves as at Q4 2020/21	Explanation
Elections	£ 150.00	£ 100.00	£ -	£ 250.00	
Transparency Fund	£ 749.97	£ -	£ 142.08	£ 607.89	1 hr clerk time per month
Asset maintenance	£ 675.00	£ -	£ -	£ 675.00	
Professional fees	£ 500.00	£ -	£ -	£ 500.00	
Neighbourhood Fund	£ 461.22	£ -	£ -	£ 461.22	Allocated for playground equipment.
Total Ringfenced Reserves	£ 2,536.19	£ 100.00	£ 142.08	£ 2,494.11	
General Reserves (balance less ringfenced reserves)	£ 3,902.01				
Total Reserves	£ 6,438.20				

BANK RECONCILIATION Q4 2020/21		
Balance b/fwd from 31st March 2020 - Treasurers (7)		£5,868.26
Balance b/fwd from 31st March 2020 - Business (23)		£0.01
Less outstanding BACS payments	S Morris - P20-1920	£198.20
	Shropshire CI - P21-1920	£96.00
RECONCILED BALANCE B/FWD 31ST MARCH 2020		£5,574.07
Less payments 2020/21		£4,296.95
Add receipts 2020/21		£5,161.08
BALANCE AS PER CASHBOOK		£6,438.20
Represented by bank balances	Treasurers 30.03.21	£6,438.19
	Business (23)	£0.01
	Total balances	£6,438.20
Less unrepresented cheques & SO		£0.00
Add uncredited receipts		£0.00
RECONCILED BALANCE		£6,438.20

Prepared by: S Morris
 Date: 7.04.21
 Signed by:
 Date: