

Q4 BANK RECONCILIATION AND BUDGET REPORT 2019/20

RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q4 2019/20	Variance	Variance explanation
Precept	£ 4,165.00	£ 4,360.06	£ 4,360.06	100%	
Environmental Maintenance Grant	£ -	£ 180.00	£ 180.00		
Neighbourhood Fund	£ 392.04	£ -	£ -		
VAT	£ -	£ -	£ 21.17		
Clerk's Training Agreement	£ 32.50	£ -	£ 6.75		
Other	£ 119.72	£ -	£ -		
TOTAL RECEIPTS	£ 4,709.26	£ 4,540.06	£ 4,567.98	100.61%	

PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q4 2019/20	Variance	
Administrative & Establishment Costs:					
Clerk's Salary	£ 2,367.48	£ 2,480.00	£ 2,358.20	95%	
Mileage	£ 71.10	£ 80.00	£ 67.05	84%	
Expenses, misc. admin	£ 21.88	£ 80.00	£ 161.96	202%	
Subscriptions	£ 201.90	£ 210.00	£ 200.17	95%	
Training	£ 75.00	£ 200.00	£ 13.50	7%	
Insurance	£ 285.60	£ 300.00	£ 294.17	98%	
Audit	£ 99.00	£ 115.00	£ 115.00	100%	
Room hire/heating	£ 30.00	£ 40.00	£ 40.00	100%	
Play area inspection fee	£ 96.00	£ 100.00	£ 80.00	80%	
New computer equipment	£ -	£ -	£ -		
Elections	£ 100.00	£ -	£ -		
Asset repairs	£ 504.67	£ 550.00	£ 24.00	4%	
Churchyard maintenance (\$137)	£ 100.00	£ 100.00	£ 100.00	100%	
Under the Wrekin	£ -	£ 50.00	£ 50.00	100%	
Mowing of crossroad verges	£ 180.00	£ 180.00	£ 360.00	200%	
VAT	£ 21.17	£ -	£ 201.34		
Smart Water	£ -	£ -	£ 926.70		
Sub Total Admin & Establishment	£ 4,153.80	£ 3,605.00	£ 4,992.09	138%	

FUNDS TO ADD TO RESERVES	Actual 2018/19	Budget 2019/20	Actual Q4 2019/20	Variance	
Elections	£ -	£ 100.00	£ 100.00		
General reserve	£ 675.00	£ 100.00	£ 100.00		
TOTAL FUNDS TO ADD TO RESERVES	£ 675.00	£ 200.00	£ 200.00	100%	

RESERVES	Actual balance 31.3.19	Contributions 2019/20	Expenditure 2019/20	Reserves as at Q4 2019/20	Explanation
Elections	£ 150.00	£ 100.00	£ -	£ 250.00	
Transparency Fund	£ 749.97	£ -	£ 135.56	£ 614.41	1 hr clerk time per month
Asset maintenance	£ 675.00	£ -	£ -	£ 675.00	
Professional fees	£ 500.00	£ -	£ -	£ 500.00	
Neighbourhood Fund	£ 461.22	£ -	£ -	£ 461.22	Allocated for playground equipment
Total Ringfenced Reserves	£ 2,536.19	£ 100.00	£ 135.56	£2,500.63	
General Reserves (balance less ringfenced reserves)	£ 3,037.88				
Total Reserves	£5,574.07				

BANK RECONCILIATION Q4 2019/20

Balance b/fwd from 31st March 2019 - Treasurers	£6,018.17
Balance b/fwd from 31st March 2019 - Business	£0.01
Less unrepresented cheque 503	£20.00
Less payments 2019/20	£4,992.09
Add receipts 2019/20	£4,567.98
BALANCE AS PER CASHBOOK	£5,574.07
Represented by bank balances	
Treasurers (7)	£5,868.26
Business (23)	£0.01
Total balances	£5,868.27
Less unrepresented cheques & BACS	
P20-1920	£198.20
P21-1920	£96.00
	£294.20
Add uncredited receipts	£0.00
RECONCILED BALANCE	£5,574.07

Prepared by: S Morris
Date: 06.04.2020

Signed by:

Date: