

# WROXETER & UPPINGTON PARISH COUNCIL

## MINUTES OF COUNCIL MEETING HELD ON 10<sup>TH</sup> NOVEMBER 2014 AT 7.30PM AT THE WROXETER HOTEL, WROXETER

**PRESENT:** Chairman –L. Davies (LD), V. Amos (VA), P. Davies(PD), M. Millington (MM), S. Rowlands (SR)

**In attendance:** Cllr. Wild (Shropshire Councillor)

1 member of the public present

**Clerk:** Mrs R. Turner

### **034 /1415 PUBLIC SESSION**

Ian Sherwood had written expressing his concerns about the speed of traffic through Lower Longwood and the safety of people waiting for the school bus, which stops by the gate of 1 Lower Longwood. Mike Davies, of Shropshire Council Highways, had replied as follows:

*“We recently revised the warning signs either side of Lower Longwood to replace the ‘horse and rider’ signs with ‘pedestrians in the road’ signs – this work was completed late October, and was in response to concerns raised. There are already at least 5 SLOW carriageway markings on one side of the road or the other for the crossroads warning signs.*

*I do think the hazards within the ‘hamlet’ are appropriately identified and supported by SLOW carriageway markings. The bus shelter itself is set back from the road and has 3 verge marker posts across its frontage. There is sufficient verge space by the shelter to accommodate waiting bus users. Consequently, I do feel further intervention is not necessarily needed”*

Mr Sherwood suggested double white lines down the middle of the road to prevent overtaking. The Clerk will write to Mike Davies requesting this and ask PC Dave Harte for his support.

### **035/1415 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept the following apologies for absence:

- Cllr. B. Nelson

### **036/1415 DISCLOSABLE PECUNIARY INTERESTS**

None.

### **037/1415 NOTICE OF RESIGNATION OF CLLR. EADE**

The Council noted Mr Eade’s very long service to the Council and recorded its thanks to him. It was agreed to send him a thank you card.

### **038/1415 CO-OPTION OF COUNCILLOR**

Ian Sherwood was attending the meeting and may be interested in becoming a councillor. He was welcomed to the meeting and invited to submit an application at the January meeting, should he still be interested in being co-opted.

## 039/1415 REPORTS

Cllr. Wild was in attendance. She reported that Shropshire Council are aiming to save a further £50 million during 2015/16. Environmental maintenance grants will continue during 2015/16.

The police had reported the following crimes during September and October:

Assault:	Theft: 1	Burglary Other: 3
Vehicle Crime: 1	Criminal Damage:	Burglary Dwelling:
Other:	Road Traffic Incident: 1	Road Collision: 2
ASB Personal: 3	ASB Environmental:	ASB Nuisance:

## 040/1415 MINUTES OF THE COUNCIL MEETING ON 8<sup>TH</sup> SEPTEMBER 2014 & SIGNING OF CORRECTED MINUTES OF 12<sup>TH</sup> MAY 2014

It was **RESOLVED** to sign the amended 12<sup>th</sup> May minutes and to approve and adopt the 8<sup>th</sup> September minutes (P: VA, S: MM)

## 041/1415 UPPINGTON PLAY AREA

### (a) Maintenance issues

The ROSPA report had identified some maintenance issues. Cllr. Pritchett had reviewed the report and visited the site and advised the following actions:

#### Completed repairs:

- Fence panel is leaning – two quotes had been obtained. Cllr. Amos to request a third quote from Chris Lloyd.
- Playground ramp has been fitted – thank you to Cllr. Pritchett

#### Items for further action:

- Some areas of wood need re-treating to stop them from being slippery - Cllr. Pritchett to do this.
- Post on toddler swing – to be monitored

### (b) Revised assets register

The revised assets register showing the play area equipment at a value of £15,000 and removing the Wroxeter Roman City bus shelter was **AGREED** and signed by the Chairman. Therefore, the net original asset value is £20,770. Following recent repairs, the condition of the bus shelters at Lower Longwood and Norton Crossroads was deemed to be good. The Bluebell Crossroads shelter was in fair condition as repairs not yet carried out.

## 042/1415 PLACE PLAN REVIEW

It was **AGREED** to defer this item until the January meeting

## **043/1415 PLANNING MATTERS**

### **(a) Notifications**

None.

### **(b) Applications for comment**

- (i) 14/04489/FUL - 1 Meadow View, Uppington, Telford, TF6 5HP - Erection of first floor rear extension – paper plans not received so it was **AGREED** to comment by email.

## **044/1415 HIGHWAYS MATTERS**

### **(i) Bus shelter repairs**

1. B5061 – Norton Crossroads North – repairs done
2. B5061 – Norton Crossroads South – repairs done
3. B5061- Bluebell Crossroads – not yet done.

- (ii) **Wroxeter Roman City shelter** – the lean on the shelter had rapidly become more acute. Cllrs. Pritchett and Nelson had met with some contractors and it was established that the only feasible option was to remove the shelter and replace it, pending funding and permission from English Heritage for a replacement. The shelter had been removed, with English Heritage's permission, as an urgent safety measure, as there was a significant risk of it falling. Two quotes had been obtained for a replacement shelter, of varying designs. It was **AGREED** to ask English Heritage if they may be able to help replace it by providing wood, volunteers or funding. The possibility of a bus shelter grant from Shropshire Council is also being investigated

## **045/1415 FINANCIAL MATTERS**

### **(i) Conclusion of 2013/14 audit and external auditor's report**

The external auditor had commented that the reserves are low and highlighted the need to consider if they are adequate. They also asked that a fuller explanation of variances be provided in future years. It was **RESOLVED** to note the external audit report for 2013/14, the conclusion of audit and adopt the accounts (P: PD, SR).

### **(ii) End of Qtr. 2 bank reconciliation and budget report**

The Council **NOTED** the Qtr. 2 budget report, showing payments to date of £1497.15 and receipts of £3790.06, with the reconciled end of quarter balance being £2409.03.

### **(iii) To amend payment date of Clerk's salary to 27th of each month**

It was **AGREED** to do this, to ensure it debits the Council's account before the end of each month. A letter authorising this was signed.

### **(iv) Lease agreement re sharing of equipment with Clun Town Council**

It was **AGREED** to sign the lease agreement for office and computer equipment with Clun Town Council with Chapel Lawn at a total cost of £89.02.

## (v) Accounts for payment

It was **RESOLVED** to approve the following accounts for payment (P: VA, S: PD):

Payee	Item	Ref no	Net	VAT	Gross
Wroxeter Hotel	Room hire	393	£8.33	£1.67	£10.00
Countrywide Grounds Maintenance	Grass cutting	394	£175.00	£35.00	£210.00
Kaine Pritchett	Materials for bus shelter & playground repairs	395	£36.98	£7.40	£44.38
R Turner	WFHA	396	£17.50	£0.00	£17.50
R Turner	Expenses	397	£13.50	£0.00	£13.50

## (vi) The following standing order payments already made were noted:

Payee	Item	Ref no	Net	VAT	Gross
R. Turner	Salary – September 2014	SO	£130.52	N/A	£130.52
R. Turner	Salary – October 2014	SO	£130.52	N/A	£130.52

## 046/1415 CORRESPONDENCE

The following correspondence was **NOTED**:

- (i) Schools Sustainability bulletin
- (ii) Flood Risk – community info
- (iii) Shropshire Council briefing note on approach to planning decisions
- (iv) SAMDEV hearing dates –11-13 Nov, 18-20 Nov, 15-19 Dec
- (v) Community Health News/Future Fit meetings
- (vi) Shropshire Community Transport Company Survey – it was **AGREED** to complete this

## 047/1415 PARISH MATTERS

- (i) Gulley at Glebe Farm – has been remedied
- (ii) Flytipping - It was reported that there has been repeated flytipping by Uppington Cricket Club –Cllr. P. Davies has reported this to Shropshire Council
- (iii) It was **AGREED** to publish an advert for new Councillors in Under the Wrekin

**NEXT MEETING – 12<sup>TH</sup> JANUARY 2015 AT THE WROXETER HOTEL, WROXETER AT 7.30PM**

**SIGNED (CHAIRMAN)**

**DATED**